



## Health and Safety Policy

### Commitment to Health and Safety

APS Cleaning Pty Ltd will comply with Work Health and Safety legislation of 2011 and ensure that all workers including employees, contractors, visitors and other persons, are safe from injury and risk to health, whilst at work.

The AS/NZS 4801 standard will be our goal to ensure the implementation of effective Health & Safety and Environmental Management actions in a systematic manner, to optimise outcomes and foster sustained WHS improvement. APS Cleaning Pty Ltd regards Health & Safety as an absolute priority and core business value. This Policy will be achieved by:

- Establishing measurable safety objectives and targets with the aim of eliminating work related incidents in relation to our activities, products and services to achieve an accident free workplace.
- Defining roles and responsibilities for occupational health, safety and environment.
- Providing appropriate equipment, materials and resources for a safe working environment.
- Developing safe systems of work and providing all necessary training.
- Establishing, implementing and maintaining procedures for controlling all relevant safety documents and data as required by AS/NZS 4801.
- Ensure all accidents or incidents (including near misses) are promptly reported to the appropriate person and authorities and investigated to identify control measures to be implemented.
- Regularly engaging in consultation with employees, managers, contractors, suppliers, visitors and others with regard to this Policy and its aims and objectives.
- Periodically reviewing this and all other safety documents to ensure they remain appropriate to the nature and scale of APS Cleaning Pty Ltd risks and relevant to the organisation.

### Strategies will include:

- Ensuring occupational health, safety and environment management principles are included in all planning activities
- Providing a continuous program of education and training to all of our employees to ensure employees work in the safest possible manner
- Consulting with workers and other parties to improve decision-making on occupational health, safety and environment matters
- Identifying and controlling all potential hazards in the workplace through hazard identification and risk analysis
- Distributing relevant occupational health, safety and environment information, including this policy, to all employees and interested parties
- Ensuring effective injury management and rehabilitation is provided to all employees

## **The success of our health & safety management is dependent on:**

- Proactive planning given to implementing WHS controls to each given situation (including: Cross contamination avoidance procedures and technologies, Correct dilution rate controls, Use of PPE)
- Understanding the total work process and associated WHS risks
- Ensuring that open and honest communication exists between management and all employees

**Fred Meuspaque**

**Director**

**Wednesday, 8 July 2015**